

IMPORTANT - PLEASE READ CAREFULLY

1. The accompanying Form W-2, Withholding Statement - 1953, reflects total wages (before payroll deductions) paid you and taxes withheld, during the calendar year 1953. The amount reflected as paid during the year will not necessarily agree with the amount earned during the year since tax statements are rendered on the basis of salary actually paid and taxes withheld during the year.

2. If you have been paid by more than one payroll office during the year, you should have a separate tax statement from each office reflecting payments made during each period you were on its rolls. If this statement is received prior to December 31, you will receive another at the end of the year and it will be necessary to retain this, as well as any others received, for use in preparing your annual tax return. If you did not change payrolls during the year, only one W-2 form will be received.

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